

Town of Caroga

Building Permit Application

Instructions/Signature

Application for Building Permit and Certificate of Occupancy/Compliance Within the Town of Caroga.

Application is hereby made to the Code Enforcement Officer for a Building Permit pursuant to the New York State Uniform Fire Prevention and Building Code for the construction of buildings, additions, alterations, removal or demolition as herein described. The applicant agrees to comply with all applicable laws, ordinances, and regulations, etc. as follows:

- A. The applicant shall notify the Code Enforcement Office of any changes in the information contained in the application during the period for which the permit is in effect. A permit will be issued when the application has been determined to be complete and when the proposed work is determined to conform to the requirements of the Uniform Code. The authority conferred by such a permit may be limited by conditions.
- B. A building permit may be suspended or revoked if it is determined that the work for which it pertains is not proceeding in conformance with the Uniform Code or with any condition attached to such a permit, or if there has been a misrepresentation or falsification of a material fact in connection with the application for the permit.
- C. A building permit shall expire one (1) year from the date of issuance or upon the issuance of a Certificate of Occupancy (other than a temporary certificate of occupancy), whichever comes first. The permit may, upon written request, be renewed for successive one-year periods that (1) the permit has not been revoked or suspended at the time the application for renewal is made; (2) the relevant information in the application is up to date; and, (3) the renewal fee is paid.

CERTIFICATION:

I hereby certify that I have read the instructions and examined this application and know the same to be true and correct. All provisions of Laws and Ordinances covering this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other State or Local Law regulating construction or the performance of construction.

Owner/Authorized Agent: _____ **Date:** _____

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Owner Information:

Name: _____
Address: _____
City, State, Zip Code: _____
Telephone: _____

Contractor Information:

Name: _____
Address: _____
City, State, Zip Code: _____
Telephone: _____
Insurance Information: _____

Location of Property:

Address (911#): _____
SBL #: _____
Lot Size: _____

Description of Project:

() Drawings Attached

Estimated Value of Project: _____

Code Enforcement Office will fill in information below.

Permit Type _____

Denied/Approved _____

Date of Approval _____

Permit Fee _____

Paid by Cash or Check # _____

Entered in IPS _____

Closed/Completed in IPS _____

Issue C of C _____

Issue C of O _____

Permits are Required for but not
limited to:

Additions	Docks	Renovations
Alterations	Doors	Retaining Walls
Awnings	Excavation	Roof - metal or shingle
Building	Fences	Sanitation
Canopies	Garage	Sheds
Carpports	Heating Devices	Signs
Certificate of Compliance	Holding Tanks	State Environmental Quality Review
Certificate of Occupancy	Industrial Site Review	Subdivisions
Chimney Repairs	Mobile Homes	Swimming Pools
Commercial Site Review	New Construction	Tanks
Decks	Porchs	Water Heater
Demolition	Plumbing	Windows

Additions to Homes: \$200.00

Basic Permit Fee: \$50.00

Certificate of Occupancy-Existing Structures \$100.00 For structures w/ outdated inspections.

Chimney \$50.00
*If a new appliance is connected to existing chimney it must be lined.

Demolition Permit: \$50.00 Valid for Six Months
Prior to a Demolition Project, contact the CEO to see if an Environmental Review is needed.

Docks: All Dock permits require DEC approval prior to a Town Dock Permit.
A Copy of your Deed which states authorization that the property owner has access to water and distance between adjoining docks. NOTE: Docks may not be placed closer than 15 feet apart from each other. The Town is not responsible for priority of use along joint community access and reserves the right to deny renewals if there are more permit requests than available land.

Foundation: \$100.00 Replacement for existing structure.

Holding Tank: \$50.00
Holding tank regulations: Local Law #3-2006 requires property owners to empty their holding tanks by June 1st of each year and/or when it becomes 75% full, or except on appeal to the Sanitation Officer.
Pumping must be done by a pumper who has registered with the Caroga Town Clerk.

Modular & Manufactured Homes \$150.00 First unit up to 1,500 SQF
\$100.00 Each additional unit up to 1,000 SQF

Mobile Homes: Contact the Code Enforcement Officer for an application and information regarding the placement of a Mobile Home within the Town of Caroga. Removal of any existing Mobile Home, changes of ownership,

or rental of a mobile home must be recorded with the Town Clerk.

A permit and site plan review is required for any and all additions or alterations to an existing mobile home.

New Home & Garage Construction	\$250.00 \$175.00	For the first 1,500 SQF For each additional 1,000 SQF fraction thereof
Residential Buildings (Hotels/Apts)	\$250.00	Each 1,500 SQF
Retaining Wall:	\$50.00	APA and/or DEC approval may be necessary.
Roof Permit:	\$50.00	
Renewal of any permit:	Same cost as original, if renewed before expiration date.	Three year LIMIT on renewing permits.
Sanitation permits:	\$50.00	
Effective June 2003, drawings from an architect are needed for new installations, repairs, or alterations to septic systems and holding tanks.		
Shed Permit:	\$50.00	
Signage Permit:	\$100.00	
Site Plan Review:	\$75.00	
Setting of a Manufactured Home:	\$125.00	
Solar System Installation:	\$50.00	Manufactures specs are required.
Third party Electrical Inspection required.		
Total Renovation Permit:	\$100.00 \$175.00 \$250.00	Up to 500 SQF Up to 1,500 SQF Over 1,500 SQF
All Variances	\$100.00	Variances to building codes
Working without a Permit:	\$250.00 Fine	Plus double the Amount of each Permit Fee.

Junk and Junk Vehicles: No individual junk (unregistered) automobiles may be located as to be visible from Public Roads, Trails, Boat, or Canoe water ways. Junk & Debris.

Local Law #2-2005 & Subchapter 7 part 1242.10 of the NYS Fire Prevention & Building Codes.

Office Hours: Mondays and Tuesdays: 9am to 2pm and Wednesdays: 8am to Noon by Appointment