

# Town of Caroga

## Building Permit Application

### Instructions/Signature

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#### **Application for Building Permit and Certificate of Occupancy/Compliance Within the Town of Caroga.**

Application is hereby made to the Code Enforcement Officer for a Building Permit pursuant to the New York State Uniform Fire Prevention and Building Code for the construction of buildings, additions, alterations, removal or demolition as herein described. The applicant agrees to comply with all applicable laws, ordinances, and regulations, etc. as follows:

- A. The applicant shall notify the Code Enforcement Office of any changes in the information contained in the application during the period for which the permit is in effect. A permit will be issued when the application has been determined to be complete and when the proposed work is determined to conform to the requirements of the Uniform Code. The authority conferred by such a permit may be limited by conditions.
- B. A building permit may be suspended or revoked if it is determined that the work for which it pertains is not proceeding in conformance with the Uniform Code or with any condition attached to such a permit, or if there has been a misrepresentation or falsification of a material fact in connection with the application for the permit.
- C. A building permit shall expire one (1) year from the date of issuance or upon the issuance of a Certificate of Occupancy (other than a temporary certificate of occupancy), whichever comes first. The permit may, upon written request, be renewed for successive one-year periods that (1) the permit has not been revoked or suspended at the time the application for renewal is made; (2) the relevant information in the application is up to date; and, (3) the renewal fee is paid.

#### **CERTIFICATION:**

I hereby certify that I have read the instructions and examined this application and know the same to be true and correct. All provisions of Laws and Ordinances covering this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other State or Local Law regulating construction or the performance of construction.

Owner/Authorized Agent: \_\_\_\_\_ Date: \_\_\_\_\_

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**Owner Information:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_

**Contractor Information:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Insurance Information: \_\_\_\_\_

**Location of Property:**

Address (911#): \_\_\_\_\_  
SBL #: \_\_\_\_\_  
Lot Size: \_\_\_\_\_

**Description of Project:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

( ) Drawings Attached

Estimated Value of Project: \_\_\_\_\_

Code Enforcement Office will fill in Information below.

Permit Type \_\_\_\_\_

Denied / Approved \_\_\_\_\_

Date of Approval \_\_\_\_\_

Permit Fee \_\_\_\_\_

Paid by Cash or Check # \_\_\_\_\_

Entered in IPS \_\_\_\_\_

Closed/Completed in IPS \_\_\_\_\_

Issue C of C \_\_\_\_\_

Issue C of O \_\_\_\_\_